

Session 12-04 A Special Meeting of the Public Arts Committee was called to order at 5:02 P.M. on June 28, 2012 by Vice Chair Gaye Wolfe in Cowles Council Chambers located at City Hall, 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMITTEEMEMBERS FELLOWS, APLIN, AND WOLFE

TELEPHONIC: COMMITTEE MEMBER MILLER

ABSENT: COMMITTEEMEMBER NEWBY

STAFF: DEPUTY CITY CLERK KRAUSE

AGENDA APPROVAL

Vice Chair Wolfe requested a motion to amend the agenda to address item B. Review and Approval of Gifts of Art to the City which was postponed from the May 16, 2012 meeting.

APLIN/MILLER – SO MOVED.

There was a brief discussion.

The amended agenda was approved by consensus of the committee.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

There was no public present for comments.

RECONSIDERATION

There were no items for reconsideration.

APPROVAL OF MINUTES *(Minutes are only approved during regular meeting.)*

VISITORS

There were no visitors scheduled.

Vice Chair Wolfe acknowledged Council member Roberts's presence.

STAFF & COUNCIL REPORT/COMMITTEE REPORTS/BOROUGH REPORTS

A. Staff Report 12-05 Dated June 21, 2012

Ms. Krause offered comment on establishing two separate Requests for Proposals for Art for the Restrooms and Trails.

Vice Chair Wolfe requested assistance with the Art Committee Banner and distribution of the new rack card for the 4th of July Parade participation. She also commented that teenagers would be most welcome also.

PUBLIC HEARING

There were no items for public hearing.

PENDING BUSINESS

A. Gateways Project – Baycrest Hill Status Update

1. Ordinance 12-20, Amending the FY2012 Operating Budget \$3000 by Appropriating and Transferring to Public Arts Committee for the Baycrest Overlook Improvement Gateways Project

Ms. Aplin stated that there were no meetings since the last time. She recognized the Council approving the \$3000 request for planning. The committee will meet at the end of summer to start the planning with all the partners.

B. Airport Lettering – Progress Update

Ms. Fellows stated she was finally able to speak with Eric Sloth and they use vinyl lettering on the boats that they get from Printworks. She stopped by and spoke to them about the costs. She received a quote. The lettering would last 5-7 years. If Printworks does the installation they charge \$60 per hour and require pictures of the font. Printworks would manufacture a vinyl letter that is applied over the existing face of the lettering.

Vice Chair Wolfe offered a brief summary of the action to replacing the "Welcome to Homer" signage at the airport.

Ms. Fellows noted that Printworks requires the size of the lettering and font.

Ms. Aplin requested clarification on putting vinyl over the existing letters and Ms. Fellow explained that these would be a sticky vinyl letter applied to the face of the existing letters.

Staff will look into getting access to the letters to remove and then replace and to get measurements.

This item will carry over to the next regular meeting.

NEW BUSINESS

A. Open House for City Hall Discussion and Initial Planning (Postponed from May 16, 2012 meeting)

Vice Chair Wolfe read the title into the record. Ms. Miller requested Ms. Wolfe to assign her something to do for the Open House event as she had to sign off from the meeting.

Ms. Miller left the meeting at 5:15 p.m.

Vice Chair Wolfe opened discussion with her idea of the event as follows:

- Separate event to spotlight the new & renovated City Hall
- Mid-week would be good, not a Saturday.
- A representative(s) of each department should be present
- Catering or potluck
- 2nd week to August through 2nd week in September
- Budget available
- Music options
- Representatives from each Commission or Committee to assist
- Acknowledging the contributions of Don Henry

Discussion on a proposed date and time, having the Boy Scouts and Girl Scouts provide a flag ceremony; music by local musicians; acknowledgment that school was back in session starting August 21, 2012; the best time would be 4:00 p.m. – 7:00 p.m. Councilmember Wythe stated that they could submit a request

for \$1000-\$2000 whichever Councilmember Roberts felt was reasonable regarding budget. They could submit it at the next Council meeting. Vice Chair Wolfe stated depending on the budget that the Councilmembers allocated for the event would determine the food choices that are offered.

Additional discussion on having food stations in Council Chambers, Planning Department Lobby, Main Lobby and Administrative Offices. Councilmember Wythe recommended staging musicians in front of the windows. Vice Chair Wolfe clarified for Ms. Wythe and Ms. Roberts that their involvement in the planning was up to them and according to their schedule in response to Ms. Wythe's comment that her time was pretty well committed at this point and she would not be able to be much help.

Further discussion outlined the following for the event:

- Flag Ceremony conducted by the Boy Scouts and Girl Scouts
- A "We Did It" Speech by the Mayor and City Manager
- City Council Members being Present and Introduced
- Food Stations set up in Upstairs Lobby, Administrative Offices, Planning Lobby and Council Chambers
- Musicians staged in Administrative Office in front of Windows and Council Chambers
- Programs for the Event
- Acknowledgement of the Works of Don Henry
- Boy Scouts & Girl Scouts assisting visitors and serving
- Identification of Artwork Displayed or Hung
- Department Representative(s) to let visitors know what was done
- Send tentative agenda to all departments, committees, and commissions
- Ms. Aplin will contact various vendors to get pricing and submit via email.
- Expected attendance around 200 – 300 persons
- Creating a magnet with City Hall Department Contact information – Ms. Fellows will look into the pricing for 500. Use the City Logo. Include Fire and Police as well. Business card size with picture of City Hall.
- Forward request to Ms. Miller to contact the Scouts.

Discussion turned to Vice Chair Wolfe explaining her idea to have high school students create a Homer Pennock mural similar to the one displayed at the Homer Chamber of Commerce, for the wall on the inside of the front entrance in the upper lobby. She thought this would be a great senior project. Ms. Wolfe also updated the status on the progress to get the Fisherman's Wall refurbished and stated that they can elicit some interest and volunteers at the Street Faire.

The event can be catered by several vendors with signage stating that this station catered by the business name; Vice Chair Wolfe clarified that the magnets will not be coming from the PAC budget and contain image in the background, color, phone numbers. The presentation can include how happy the staff is to be in larger workspaces and not sitting on top of each other.

Vice Chair Wolfe thanked the Councilmembers for attending the meeting and allowing the committee to assist in planning the event.

Councilmembers Wythe and Roberts departed the meeting.

Ms. Krause agreed that they could submit information to her via email and if required they could hold a special meeting before the regular meeting on August 9, 2012.

B. Review and Approval of Gifts of Art to the City (Postponed from the May 16, 2012 meeting)

Ms. Miller noted that this was in the packet at the last meeting and stated that she was quite ready to make a recommendation to submit to council.

MILLER/APLIN - MOVED TO SUBMIT A RECOMMENDATION TO COUNCIL TO APPROVE THE DONATION OF ARTWORK SUBMITTED BY GAYE WOLFE.

There was a brief discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

C. 1% for the Arts Program – Cruise Ship Enhancement Project (Postponed from the May 16, 2012 meeting)

Vice Chair Wolfe introduced the item by reading of the title into the record. Ms. Krause stated that the draft RFP was in the supplement packet for their review. She stated that the dates in the document were flexible and was based on the Public Works Director request to have this process done sooner rather than later. She further stated that these dates may change if Mr. Meyer feels this is too soon. The dates and time frames are based on the same schedule as the RFP issued for the City Hall project.

Ms. Krause also informed the committee that the selection committee was also needed however with Michele and Angie not in attendance and not knowing what their schedules they may not be able to be on the selection committee.

Discussion continued on the commitment that would be required of the member appointed to the selection committee. The recommendations for the Committee must be submitted for approval to Council. Conversation also included where art can be in the architecture of the building on the exterior, having two separate RFP's one for the Restrooms and one for the Trails; it was noted that these are two separate projects with different art requirements; the trail would not be completed this summer or winter; the restrooms would be started this summer or fall.

Ms. Aplin volunteered to serve on the Trails Selection Committee and Ms. Wolfe volunteered to sit on the Restroom Selection Committee.

The committee entertained discussion on who should be appointed to the selection committee according to in the Administrative Guidelines; Ms. Krause stated that Mr. Meyer had previously indicated that he would serve as a representative member of the architectural/design team; the committee stated that a member representative from the Parks Commission and Port Commission plus Angie Otteson and Mike Riley could represent user department; the Trail and restrooms are on the Spit so the Harbormaster or one of his staff should be appointed also. Vice Chair Wolfe asked if staff could send out the invites to those people. She will try to locate interested artists.

The committee reviewed the proposed trail and suggested that the trail should go along the water side instead of the road side in some of the areas. Ms. Krause responded to questions regarding time frame of meetings which were held in the afternoon and lasted approximately an hour to two hours. She additionally stated that she needed to confirm with Mr. Meyer on the RFP for the Trail. Ms. Aplin stated she would be going on vacation in October. The selection committee recommendations need to be sent to Council for approval and appointment. She would like to have this completed by the first meeting in August. Ms. Wolfe commented that it may present some difficulty in locating an artist that will not be submitting a proposal.

Ms. Wolfe gave a brief explanation on architectural elements incorporated into the architectural design for the committee. The artist submitting the proposal will be submitting the design or art, there is guidelines but no specific design, the committee will be selecting the proposed artwork. Vice Chair Wolfe provided examples for clarification for a member of the committee. The number of artists or proposers is not limited and the composition of the selection committees is outlined in the Administrative Guidelines. The restrooms are not specifically for the local businesses. They are a user group. The restrooms are for the public. A recommendation for a member of the Port & Harbor Commission and Parks & Recreation Commission was made also since Angie Otteson and or Mike Riley should be asked since they will have to maintain the facilities.

APLIN/WOLFE – MOVED TO SEPARATE INTO TWO 1% FOR THE ARTS PROJECTS, TRAILS AND RESTROOMS FOR ESTABLISHING A SELECTION COMMITTEE AND THAT THE REQUEST FOR PROPOSALS STATE THAT THE AWARD MAY BE FOR ONE OR MORE RESTROOMS OR SECTIONS OF TRAIL.

There was a brief discussion on the total amount designated for the projects for 1% and the number of artists selected can be one for each restroom and section of trail.

VOTE.YES. NON-OBJECTION.UNANIMOUS CONSENT.

Motion carried.

INFORMATIONAL ITEMS

- A. April 2012 Communique
- B. Memorandum 12-XX to Council Re: Request for Support and Funding Contribution for the Baycrest Overlook Improvement Gateways Project
- C. Memorandum 12-XX to Council Re: Update on Reinstallation of Art in City Hall

Vice Chair Wolfe commented on the informational materials included in the packet. There was no discussion on the informational materials.

COMMENTS OF THE AUDIENCE

There was no audience present.

COMMENTS OF THE COUNCILMEMBER *(If one is assigned)*

There were no council members present.

COMMENTS OF THE CITY STAFF

Ms. Krause commented that it was a great meeting and thanked the members.

COMMENTS OF THE CHAIR

Vice Chair Wolfe commented that she hoped the Chair was having a wonderful trip.

COMMENTS OF THE COMMITTEE

Ms. Fellows stated she was left hanging and asked what she was doing with the letters for the Airport.

A reiteration of the discussion held earlier on the Airport Lettering and Fisherman's Mural was held and who would have the size information and obtaining access to replace the letters and obtaining the paint colors and the mural would not be completed this summer. Vice Chair Wolfe stated that the committee can work on getting the project together over the winter and start it first thing next summer.

Ms. Aplin thanked Ms. Krause for keeping the committee on track and everything she did for the committee.

There being no further business before the committee Vice Chair Wolfe adjourned the meeting at 7:00 p.m. **THE NEXT REGULAR MEETING IS SCHEDULED FOR THURSDAY, AUGUST 9, 2012** at 5:00 P.M. in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer Alaska.

RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

Approved: _____